

CODE OF CONDUCT

Expose Digicontent and Training Hub is committed to fostering a professional, inclusive, and ethical learning environment. This Code of Conduct applies to all learners, trainers, staff, and visitors engaged with our services. By participating in our programs, you agree to adhere to these standards.

1. Professional Conduct

- **Respect and Integrity:** Treat all participants with dignity, respect, and fairness. Discrimination, harassment, bullying, or offensive behaviour based on race, gender, disability, religion, or any other protected characteristic is strictly prohibited.
- **Confidentiality:** Maintain the confidentiality of course materials, discussions, and peer work. Unauthorized sharing of proprietary content or login credentials will result in disciplinary action.
- **Accountability:** Take responsibility for your actions. Misrepresentation of identity, plagiarism, or falsifying assessments violates academic integrity.

2. Academic Integrity

- **Original Work:** Submit only your own work. Plagiarism, cheating, or using unauthorized resources during assessments is prohibited.
- **AI Ethics:** Use AI tools (e.g., ChatGPT, Grammarly) responsibly. Disclose AI-generated content where required, and do not use AI to manipulate assessments or bypass learning requirements.
- **Collaboration:** Group work must credit all contributors. Unauthorized collaboration on individual assignments is prohibited.

3. Respectful Communication

- **Online Interactions:** Keep forums, chats, and virtual classrooms respectful. Avoid inflammatory language, spam, or personal attacks.
- **Inclusivity:** Use inclusive language and accommodate diverse perspectives. Report harmful content to moderators immediately.
- **Social Media:** Refrain from posting defamatory or confidential information about the organization, staff, or peers.

4. Use of Resources

- **Intellectual Property:** Do not reproduce, distribute, or sell course materials. Unauthorized use may result in legal action.
- **Technology:** Use platforms and tools ethically. Do not engage in hacking, data scraping, or disrupting services.

5. Reporting Violations

- How to Report: Suspected violations can be reported:
 - Directly: Email Expose.digicontent@gmail.com with details of the incident.
 - Investigation: All reports will be investigated promptly and confidentially.
- ## 6. Consequences of Violations

Violations may result in:

- Warnings: For minor breaches (e.g., disruptive behaviour).
- Suspension or Expulsion: For serious offenses (e.g., harassment, plagiarism). No refunds will be issued.
- Legal Action: For copyright infringement or data breaches.

7. Alignment with Other Policies

This Code of Conduct supplements are:

- Terms and Conditions
- Anti-Discrimination & Harassment Policy
- Intellectual Property & Copyright Policy

Contact Us

For questions or concerns:

✉ Email: Expose.digicontent@gmail.com

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